

**IMPORTANT NOTICE**  
**Town of Clayton**

**2023 NEW FULL VALUE ASSESSMENT**

March 1, 2023

Dear Property Owner:

As part of the Assessment Equity Improvement Project, the town's assessment department has reviewed and analyzed all property assessments.

**Why you are receiving this notice**

According to NYS Real Property Tax Law, all property assessments must be valued at the same uniform percentage. To maintain this legal requirement, assessment updates must be performed periodically. By implementing this program, assessments remain fair and equitable.

**What you need to know**

NYS Real Property Tax Law §305 states that all properties must be assessed uniformly. Assessing properties at 100% full market value is the best way to ensure property assessment equity and reflects the current value of your property.

Keep in mind, the assessor does not determine taxes; this is the responsibility of each taxing jurisdiction. Assessments are merely the vehicle to determine the share of the property taxes owed. Conducting an assessment equity project does not mean that your property assessment and/or tax liability will increase because of the project. Property assessments and tax liability may increase, decrease, or stay the same.

**What you need to do**

- If you disagree with your new Full Value Assessment:
  - Go to: <https://townofclayton.prosgar.com> to research sale and assessment data.
  - Print an Informal Review Application.
  - Email or Mail your completed Informal Review Application along with any supporting documentation to:

[clayton2023@garappraisal.com](mailto:clayton2023@garappraisal.com) or

Mail: GAR Associates LLC, PO Box 378, Clifton Park, NY 12065

\*\*\*Please note: All Informal Review submissions MUST be received by March 31, 2023, for consideration. You will receive the results of your informal review submission by mail early May 2023.

- For questions or more information please call: 1-866-910-1776 NO LATER THAN March 24, 2023.

**When will the new assessments take effect?**

The new full value assessments will be final July 1, 2023, and will be applied to the School tax bills September 2023 and Town/County bills January 2024. Parcels with recently completed/active building permits may receive a second notice after May 1, 2023.

Sincerely,  
Alexander Marchenkoff  
Town of Clayton Assessor